



31st October 2022

## REQUEST FOR PROPOSAL FOR PROVISION OF EXTERNAL AUDIT SERVICES

Msichana Initiative Organization ("the Organization") is a non-governmental and not for profit making organization registered on January 2016 under the Non-Governmental Organizations Act, 2002 as a Non-Government Organization and issued with a certificate of registration no. 00NGO/08380.

The principal activity of the organization is to advocate for girl child right to education in Tanzania. This includes addressing key challenges, which limit girl child right to education. The Organisation seeks to ensure this inherent right is given to all human beings without due regard to gender, discrimination, economic conditions, cultural, social and political justification.

### VISION

To create a Tanzania society whereby rights of girls are safeguarded and girls enjoy recognition, dignity and excel to their full potential

### MISSION

To advocate for reforms of discriminatory legal frameworks and enforcement of gender sensitive approaches through engaging girls, community and relevant stakeholders.

Msichana Initiative Organization requests submission of technical and financial proposals from independent certified public accounting firms to provide financial and compliance auditing services for the coming **three (3) years** in accordance with International Standards on Auditing ("ISAs"), International Public Sector Accounting Standards (IPSAS) other relevant regulations. The financial fiscal year for the organization is from January to December, where current year audit will start from January 2023.

An audit engagement letter and supporting documentation will be offered between the auditing agency and Msichana Initiative Organization at the beginning of work for each fiscal year being audited.

The auditor responsibilities shall include the following:

- Examine Msichana Initiative Organization's transactions to ensure supporting documents are accurate, reliable and free from material errors.
- Assess the overall presentation of the organization's financial statements to ensure they are in accordance with the approved budgets.
- Examine the effectiveness of systems, policies and procedures that were in place during the year of audit. Reviewing adequacy of the organization's internal control systems
- Review financial statements to ensure that they are presented in accordance with General Accounting Principles and International Public Sector Accounting Standards.
- Expressing opinion on whether the financial statements of the organization give a true and fair view of the financial position, financial performance and cash flows for the year ended.
- Advise the management on corrective action plan(s) for errors that will be noted (if any) Providing other value adding services consistent with the audit of the organization.

The bidding firms will be required to meet the following minimal criteria:

- Be registered with the National Board of Accountants and Auditors Tanzania (NBAA) and its partners must hold valid practicing certificates.
- Have a trading license including TIN and VRN numbers
- Have a proven track record in providing timely, cost effective and value-added auditing services.

All proposals should be addressed to the Executive Director and sent via email:

[admin.mi@msichana.or.tz](mailto:admin.mi@msichana.or.tz) and cc [rebeca.gyumi@msichana.or.tz](mailto:rebeca.gyumi@msichana.or.tz) by 10th November 2022.